

MINUTES – ILLINOIS GIS ASSOCIATION

BOARD OF DIRECTORS MEETING

Wednesday, February 14, 2024

1.0 CALL TO ORDER

The meeting was called to order at 10:02 AM CDT. Those in attendance were: Rich Schultz, Mike Kamin, Crystalyn Delacruz, Keith Darby, Josh Carlson, John Gilmore, Lauren Lee, Michael Minn, and Matt Moy.

A motion to approve the agenda was made by Matt Moy and seconded by Mike Kamin and is unanimously approved.

2.0 APPROVAL OF CONSENT AGENDA

A motion was made by Mike Kamin to approve the consent agenda. The motion was seconded by Keith Darby and is unanimously approved.

3.0 REPORTS

3.1 President's Report

President Schultz and several board members visited the Embassy Suites on February 22nd. Recommend hosting this year's annual conference and in the future. Received possible keynote speakers and will forward them to the Programming Committee. The regional conference will be held at DePaul University. ILGISA is financially in the black based on the latest financial statements. There is an increase in sponsor income but higher credit card fees. Received interest from Harper College of signing up for a university membership and Keith will contact Mukila for follow-up. Megan is on maternity leave. All webinar slots are filled for this year. Finally, asked all committee chairs to fill out the committee member spreadsheet.

3.2 Executive Director Report

The report was received via email from Managing Director Church.

- **Dues Invoicing** – Dues have been invoiced for 2024. Attached is the membership tracking report through 1/31/24. So far, we have 321 paid members. (Nearly 100 additional renewed in January) This includes 4 sponsors who have renewed (1 Gold & 3 Bronze).
- **Year End Financials** – The 2023 Year End financials were sent separately by Megan before she left for leave. ILGISA did very well in 2023. The budget was to make \$10,000 in profit in 2023, ILGISA actually made \$22,000 in profit. Well done!
- **2024 Annual Conference** – A few board members conducted a site visit at the Embassy Suites East Peoria Riverfront last week. They are recommending holding the 2024 (and possibly 2026) conferences there. I'm assuming the Board will discuss and approve this at the meeting. We have requested a contract in the meantime.
- **Megan Maternity Leave** – As a reminder, Megan is now on maternity leave. I am your contact until she returns. You can reach me at (rickc@cmservices.com). Also, Joe Sullivan (joes@cmservices.com) will be assisting with some tasks. Specifically, Joe will be your contact for assisting with webinars.

3.3 Committee Updates

3.3.1 Education Committee Update

Committee Chair Schultz reported that there are 15 members serving on the committee. Even though the webinar slots are filled, encouraged all members to find additional speakers. Working on organizing a career panel session for the upcoming regional and annual conference. Will be planning the workshops for the annual conference and student scholarship judging this summer. Finally, will be working with Mike on sending a survey to members if they are interested in a job shadowing initiative with students.

3.3.2 Finance Committee Update

Committee Chair DelaCruz is working on cleaning up some language with the policies and procedures. Going to be focusing on reviewing revenues from sponsors. The committee is scheduled to meet next month.

3.3.3 Governance Committee Update

Committee Chair Yacucci was not present. Secretary Darby reported that the committee met last month. There is no new update with the proposed redlined partnership agreement with IPEMA. Will be expecting proposed revisions to the Bylaws and the Policies/Procedures from the Finance and Membership Committees. Finally, discuss potential candidates to run for the next election cycle.

3.3.4 Membership Committee Update

Committee Chair Darby reported that the committee met last month. Discussed plans for 2024 including reviewing transitional membership status, develop a membership survey since the last one was submitted in 2022, following up with lapsed members, and starting to plan the poster and map competition in late Spring. The committee would like to expand the competition by offering students and members to showcase their webapps and dashboards at the annual conference.

3.3.5 Program Committee Update

Committee Chair Gilmore is waiting on a final date for the regional meeting at DePaul in May. Will be canceling the EIU regional conference and possibly reschedule for next year. Went to Embassy Suites in East Peoria and recommend that the annual conference be held this year and in subsequent years.

3.3.6 Outreach Committee Update

Committee Chair Kamin reported that 55 people have signed up for today's webinar. Looking to have someone represent ILGISA at the GSC career fair on April 2 at DePaul University. Discussed the initiatives for the Illinois Parcels and Social Media subcommittees. Also working on document retention schema and implementing forums on the ILGISA website.

3.4 ACTION ITEMS

3.4.1 A motion to approve the 2023 financial statements was made by Keith Darby and seconded by Mike Kamin. The motion is unanimously approved.

3.4.2 A motion to approve the purchase of a rolling banner sign was made by John Gilmore and seconded by Josh Carlson. The motion is unanimously approved.

3.5 OTHER BUSINESS

3.5.1 NG911 & ILGISA

No update.

3.5.2 Illinois State Plane Coordinate System Committee

No update.

3.5.3 Statewide Updates

No update.

3.5.4 IPEMA Partnership Update

No update.

4.0 ADJOURNMENT

With no further business, President Schultz adjourned the meeting at 10:43 AM CDT.