

ILLINOIS GIS ASSOCIATION BOARD OF DIRECTORS MEETING AGENDA

DATE: September 10, 2025
TIME: 10:00 AM – 11:00 AM
LOCATION: Conference Call

Please use the dial in information below:

Dial In: 650 419 1505
Meeting ID: 309 242 768
Join the meeting with the following link:
<https://v.ringcentral.com/join/309242768>

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**ILLINOIS GIS ASSOCIATION
BOARD OF DIRECTORS MEETING
September 10, 2025**

ILGISA Board of Directors Roll Call

First Name	Last Name	Government/Firm Name	Board Position	Voting position	RSVP	In attendance
Mike	Kamin	City of Batavia	President	Y	Y	Y
Rich	Schultz	Adjunct Faculty of GIS	Past President	Y	Y	Y
Keith	Darby	City of Wheaton	President Elect	Y	Y	Y
Crystalyn	DelaCruz	Village of Schaumburg	Treasurer	Y	N	Y
Steven	Spradling	City of St. Charles	Secretary	Y	Y	Y
Adam	Aull	City of Danville	Director	Y	N	Y
Josh	Carlson	Kendall County	Director	Y	Y	Y
Lauren	Lee	Whiteside County	Director	Y	Y	Y
Burt	McAlpine	JULIE	Director	Y	Y	Y
Michael	Minn	University of Illinois – Champaign	Director	Y	Y	Y
Megan	Galeher	ILGISA	Executive Director	N	N	N
Rick	Church	ILGISA	Managing Director	N	N	N
Mark	Yacucci	Illinois State Geological Survey	Ex-Officio	N	Y	N
Total voting				10		
Total attendees				10		

**MINUTES – ILLINOIS GIS ASSOCIATION
BOARD OF DIRECTORS MEETING**
Wednesday, August 13, 2025

1.0 CALL TO ORDER

The meeting was called to order at 10:03 AM CDT. Those in attendance were: Mike Kamin, Keith Darby, Rich Schultz, Josh Carlson, Michael Minn, Lauren Lee, Crystalyn DelaCruz, Adam Aull, and Steven Spradling.

A motion to approve the agenda was made by Josh Carlson and seconded by Adam Aull and is unanimously approved.

2.0 APPROVAL OF CONSENT AGENDA

A motion was made by Josh Carlson to approve the July minutes. The motion was seconded by Michael Minn and is unanimously approved.

3.0 REPORTS

3.1 President's Report

President Kamin--- Everyone make a list of what we have worked on the past year, at the conference we will use that to review what we have accomplished. Discussed strategic plan, notes were taken on the document about progress.

3.2 Executive Director Report

Attachment C—Mike Kamin— Still ahead of pace on membership, also ahead of pace on sponsorships. Currently, we have 29 abstracts submitted. Waiting to hear back from Bureau County about A/V. Please repost Annual conference LinkedIn Posts to help boost attendance. Bonnie McClain will be posting on hers as well. She is locked in as keynote Monday, and Tuesday will do a workshop presentation. ESRI has committed to a Gold Sponsorship and doing the Hands On Learning Lab. Hoping to get an account rep to attend as well.

Things to follow up on: Trivia night host, special interest groups on Sunday evening, Call for content deadline to be extended, and should we discount registration for presenters, at a minimum give them the earlybird deadline.

3.3 Committee Updates

3.3.1 Education Committee

Chair—Adam Aull— Meeting last week, assigned homework to committee to find people for panels. Follow-up email will be sent out this week.
Next meeting Thurs Sept 4.

3.3.2 Finance Committee

Chair—Crystalyn DelaCruz— Budget process for 2026 will start in September.

3.3.3 Governance Committee

Chair—Rich Schultz— Met last Friday to lock in retiree membership definition, and excellence in GIS in education awards. 5 board nominations, and a couple scholarship nominations. Considering extending nominations to Sept 1st.

3.3.4 Professional Development Committee

Chair—Josh Carlson— Submitted panel discussion for Day in the life of a GIS career. Reaching out to try and secure more workshops. Talking about new twist on Python lab, moving to drop-in tech support with a sheet on the door to sign up as an expert on a topic for a time slot. Upcoming webinars are set, drone webinar next week, double header for September with a break in October for Annual conference. Next meeting 8/28 at 2pm.

3.3.5 Program Committee

Chair—Keith Darby – Recapped Chicago Regional meeting, attended by 85 people. CMAP is interested in hosting future regional meetings, room layout will be adjusted. 3rd regional meeting at SIU-E Friday Sept 26, with student night Thursday 25th. 5 registered so far, hoping for 15-20. Mike will be cross-promoting in Mo. and Ky. Hoping to get some advertisement on campus as students return. Annual conference trivia night will be finalized by next month. \$15 increase across board for registration, except students. Overview schedule draft provided by Megan. Moving business meeting to Tuesday breakfast, lunch will be the awards ceremony. Extend deadline to Sept 1st to align with nomination extension. Planning to do Special Interest Group meetings on Sunday night, we are allowed use of meeting rooms if we have the interest, would add on a minimal food fee.

3.3.6 Outreach Committee

Chair—Lauren Lee— Discussed student night and regional meeting. Discussed Strategic Plan initiatives, looked at member type counts and reaching out to academic and private industry members. Spinner pens will be purchased close to the annual conference. Next meeting Thursday Aug 21st at 3pm.

3.4 Action Items

3.4.1 Proposed ILGISA Retiree Membership Definition

A motion to discuss the retiree membership definition was made by Michael Minn and seconded by Keith Darby.

Researched several different organizations, a lot had differing aspects, determined this was the most appropriate definition for ILGISA, expanded on the existing retiree definition. Retirees currently pay the full rate for attending events, will discuss in the future. How does a retiree's status change when they resume part-time or full-time employment? Change part-time work to not within the geospatial sector?

A motion to amend the retiree membership definition was made by Rich Schultz and seconded by Crystalyn DelaCruz. The motion passes unanimously.

A motion to approve the amended retiree membership definition was made by Rich Schultz and seconded by Josh Carlson. The motion passes unanimously.

3.4.2 Proposed ILGISA Excellence in GIS Education Award

A motion to discuss the creation of the ILGISA Excellence in GIS Education Award was made by Rich Schultz and seconded by Crystalyn DelaCruz.

Specifically looking to reach out to K-12 educators. Expand GIS exposure in primary school and thus future GIS numbers for ILGISA. No bylaws change required to add this award. Aiming for first award in 2026.

A motion to approve the creation of the ILGISA Excellence in GIS Education Award was made by Rich Schultz and seconded by Crystalyn DelaCruz. The motion passes with 8 of 9 ayes. Michael Minn abstaining.

3.5 Other Business

3.5.1 NG911 & ILGISA

Nothing to report

3.5.2 Illinois State Plane Coordinate System Committee

Nothing to report

3.5.3 Statewide Updates

Nothing to report

3.5.4 IPEMA Partnership Update

Nothing to report

4.0 ADJOURNMENT

A motion to adjourn the meeting was made by Adam Aull and seconded by Michael Minn. With no further business, President Kamin adjourned the meeting at 11:21 AM CDT

ILGISA Executive Director Report 9.10.2025

- **Dues Invoicing** – 2025 Dues were invoiced in November. Attached is the membership tracking report. As of the end of July, we are at 529 members. Last year at this time, we had 503 members, so we are ahead of pace.
- **Annual Sponsors** – So far, we have had 16 companies renew their sponsorships for 2025. Last year at this time, we had 15 sponsors, so we are ahead of pace.
- **2025 Annual Conference** – The Sheraton Lisle Naperville has been contracted for the 2025 Annual Conference. The dates will be October 19-21, 2025. The theme is “GIS for All: Bridging Data and Communities in Illinois.”
 - **Registration**- Registration is open, and the earlybird deadline has passed. IF YOU HAVE NOT REGISTERED, USE THE FOLLOWING PROMO CODE TO RECEIVE THE DISCOUNTED RATE: speaker-early. As of writing this report, 135 people have registered. Last year at this time, we had 138 people registered, so we are very close to on pace.
 - **Agenda** – The session agenda has been announced. [Click here](#) to view.
 - **A/V** – Bureau County has agreed to let us borrow projectors & laptops again.
 - **Social Media** – Several social media posts have been scheduled to go out on LinkedIn promoting different aspects of the conference.
 - **Keynote** – Keynote speaker has been secured. It will be Bonny McClain.
 - **Esri** – The HOLL has been booked through Esri. Esri has also committed to a Gold Sponsorship this year.
 - **Moderators** – We are currently soliciting for moderators. As of writing this, 13 people have signed up.

THINGS TO FOLLOW UP ON:

- **Trivia Night Host** – Has he confirmed?
 - **Special Interest Groups** – What will the topics be?
 - **ILGISA Annual Business Meeting presentation** – Committee chairs need to submit their slide(s) for the presentation. I will email everyone separately about this.
 - **Awards** – Reminder that the Governance Committee is responsible for ordering the awards/plaques once winners are selected
 - **Poster/Map Competition** – Reminder that the Outreach Committee is responsible for judging the WebApp competition (we haven’t received any submissions yet).
- **2026 Annual Conference** – We are contracted with the Embassy Suites in East Peoria for the 2026 Annual Conference. Save the date – October 18-20, 2026.

**ILGISA Education Committee Report
9/4/2025**

1. Homework Review

1.1. Volunteers for Emerging Professionals panel

Identified panelist:

Brad Brewer, Matthew Stocking, Marshall Fender, Mumuchhu Gurung.

1.2. Volunteers for Manager's panel

Potentially being moved to a workshop slot. Title could use workshopping.

Mike Kamin, Micah Williamson, Possibly John Gilmore, Possibly Mark Yacucci, and possibly Lauren Lee.

2. Student Scholarship

2.1. Getting the word out and/or marketing methods

Need to start a campaign for this that sends weekly emails.

Need to check on Survey123

Mike will talk to Keith about not Awarding this fall.

Unveil the new model at ILGISA Annual Con.

Moving the award to the fall of 2026 gives students 2 full semesters for project development. This would be carried forward each year. Making it easier for students to submit projects.

2.2. Volunteers for application review

Possibly not needed currently

2.3. Rich Shultz has a rating chart available

3. Adjournment

**ILGISA Program Committee Minutes
8/19/2025**

I. SIU-E Regional Meeting Update

- Approximately 20 people have registered.
- Currently working on agenda and lunch options.

II. Annual Conference Update

- Will need to follow-up on Trivia Night logistics.
- Talked about having special interest groups during the Monday breakfast for approximately 30 minutes. More information to come.
- Final registration has been extended to Friday, August 22nd.
- Mike & Keith will work on the draft conference agenda to be sent out by Friday, August 29th.

III. ILGISA Updates

- All committees are still working on existing projects before the annual conference.

IV. Announcements

- Next meeting is scheduled for Tuesday, September 16th.

V. Meeting adjourned at 10:50.

**Outreach committee
08/21/25**

ILGISA Updates

A few ILGISA updates were given

Annual Conference

Spinner Pens – plan on ordering close to conference, quick turn-around time:

<https://www.qualitylogoproducts.com/custom-pens/spinner-pen.htm#img=28809>

Web App Competition Judging (professional and student categories)

- (1) due date Sept. 30th
- (2) Judging meeting: Move it up one week Oct. 9th at 3 pm (Lauren has a conflict on Oct 16th) or
Vote Virtually using Survey 123? -> Looking to use Rank Choice Voting in Survey 123
- (3) Discussed having Membership Vote next year

Content ideas

Completed: Joining a committee: Information about the new Professional Development committee, asking members to join

Monthly Job posts, Articles, Webinars

- ii) Start Sponsor Posts – Gold & Silver Sponsors: Website mentions Recognition on ILGISA social media twice a year
- (1) Megan posts sponsors twice a year to meet requirements. Can do additional posts on LinkedIn.

Strategic Plan Discussion

About ->Governance ->[ILGISA Strategic Plan 2025-2027](#)

Action item ideas?

- iii) Identify Organizations First
- (1) Corporation or Industries
- (2) Public or Private Sector

*** Request from President Kamin to contact Lapsed Members

Adjournment

Next Meeting: September 18th at 3 pm