

**ILLINOIS GIS ASSOCIATION
BOARD OF DIRECTORS MEETING AGENDA**

DATE: March 12, 2025
TIME: 10:00 AM – 11:00 AM
LOCATION: Conference Call

Please use the dial in information below:

Dial In: 650 419 1505
Meeting ID: 309 242 768
Join the meeting with the following link:
<https://v.ringcentral.com/join/309242768>

ITEM	DESCRIPTION	PERSON(S)	ATTACHMENT
1.0	CALL TO ORDER		
1.1	Welcome	Mike Kamin, President	
1.2	Roll Call and Establishment of a Quorum <i>Note: The quorum requirement is a majority of the voting members of the Executive Board shall constitute a quorum for transacting association business.</i>		A
1.3	Review and approve agenda - ACTION		
1.3.1	Approve additions or modifications to agenda	Mike Kamin, President	
2.0	APPROVAL OF CONSENT AGENDA - ACTION	Mike Kamin, President	
2.1.1	Approve Board of Director Meeting Minutes – February 12, 2025	Mike Kamin, President	B
3.0	REPORTS		
3.1	President's Report	Mike Kamin, President	
3.2	Executive Director Report	Megan Galeher, Executive Director	C
3.3	Committee Updates		
3.3.1	Education Committee Update	Adam Aull, Chair	D
3.3.2	Finance Committee Update	Crystalyn Delacruz, Chair	
3.3.3	Governance Committee Update	Rich Schultz, Chair	
3.3.4	Professional Development Update	Josh Carlson, Chair	E
3.3.5	Program Committee Update	Keith Darby, Chair	F
3.3.6	Outreach Committee Update	Lauren Lee, Chair	G
3.4	ACTION ITEMS		
3.5	OTHER BUSINESS		
3.5.1	NG911 & ILGISA	Mark Yacucci, ISGS	
3.5.2	Illinois State Plane Coordinate System Committee	Mark Yacucci, ISGS	
3.5.3	Statewide Updates	Mark Yacucci, ISGS	
3.5.4	IPEMA Partnership Update	Mark Yacucci, ISGS	
4.0	ADJOURNMENT	Mike Kamin, President	

First Name	Last Name	Government/Firm Name	Board Position	Voting position	RSVP	In attendance
Mike	Kamin	City of Batavia	President	Y	Y	Y
Rich	Schultz	Adjunct Faculty of GIS	Past President	Y	Y	Y
Keith	Darby	City of Wheaton	President Elect	Y	Y	Y
Crystalyn	DelaCruz	Village of Schaumburg	Treasurer	Y	N	Y
Steven	Spradling	City of St. Charles	Secretary	Y	Y	Y
Adam	Aull	City of Danville	Director	Y	Y	Y
Josh	Carlson	Kendall County	Director	Y	Y	Y
Lauren	Lee	Whiteside County	Director	Y	Y	Y
Burt	McAlpine	JULIE	Director	Y	Y	Y
Michael	Minn	University of Illinois – Champaign	Director	Y	Y	Y
Megan	Galeher	ILGISA	Executive Director	N	N	N
Rick	Church	ILGISA	Managing Director	N	N	N
Mark	Yacucci	Illinois State Geological Survey	Ex-Officio	N	Y	N
Total voting				10		
Total attendees				10		

**MINUTES – ILLINOIS GIS ASSOCIATION
BOARD OF DIRECTORS MEETING**
Wednesday, February 12, 2025

1.0 CALL TO ORDER

The meeting was called to order at 10:03 AM CDT. Those in attendance were: Mike Kamin, Keith Darby, Lauren Lee, Michael Minn, Burt McAlpine, Adam Aull, Steven Spradling, Josh Carlson, and Mark Yacucci.

A motion to approve the agenda was made by Keith and seconded by Josh Carlson and is unanimously approved.

2.0 APPROVAL OF CONSENT AGENDA

A motion was made by Josh Carlson to approve the November minutes. The motion was seconded by Adam Aull and is unanimously approved.

3.0 REPORTS

3.1 President's Report

President Kamin--- Thank you everyone for attending the retreat, Megan sent Mike preliminary strategic plan, should have a copy out within a week. Discussion at March board meeting, and summer meeting will be a check-in, and will continue to check in periodically. 2 other state organizations, Geographic Society of Chicago (career fair in April 16 at DePaul), Illinois Geographical Society, annual meeting April 24-27 in SouthEast Illinois/Indiana, Judy Bach is liaison for IGS. Job Shadow Mentorship meeting this month to get program up and running.

3.2 Executive Director Report

Attachment C—Mike Kamin—Dues invoicing in Nov, End of Jan 394, higher than 321 this time last year, annual sponsors up to 11, was 7 this time last year. 2025 RFPs sent out, Mike and Keith visiting properties this Friday, one in Schaumburg, 2 in Lisle. Strategic plan draft will be sent out within the next week or two.

3.3 Committee Updates

3.3.1 Education Committee

Chair—Josh Carlson— Adam has taken over as chair moving forward. 20 people attended the January webinar. Form for collecting webinar feedback created, using every session tracked via QR code in ILGISA AGOL account. Call for content form linked within webinar e-mails. February set up for next week, Open-Source Geospatial Health Registry. Some others have expressed interest in future webinars. This Thursday at 1 is next meeting.

3.3.2 Finance Committee

Chair—Crystalyn DelaCruz— No Updates

3.3.3 Governance Committee

Chair—Rich Schultz— No Updates

3.3.4 Professional Development Committee

Chair—Josh Carlson—Has a handful of people interested in the committee, have more plans to get more out of webinar series and planning to do workshops and how to plan them properly for what the members would be looking to get out of it.

3.3.5 Program Committee

Chair—Keith Darby— Megas signed contract for 2026 at Embassy Suites, got several complimentary items and services due to complaints last year. Will continue to get government room rate and free parking. Will reserve an additional breakout room this year. 2025 conference-will be visiting 3 hotels this week keeping social event proximity as a factor. Regional meeting Springfield March 7th, 60-70 members signed up, half are members, 16 prospects, rest are students. The agenda is available. Chicago Regional meeting Friday June 27th at CMAP headquarters, hoping to get a tour of the Old Post Office, 1 hour to 1.5 hours networking lunch, aiming to go to food hall nearby. Regional meeting in Southern Illinois, location tentative. Tuesday Feb 18th at 10:00 is next program meeting.

3.3.6 Outreach Committee

Chair—Lauren Lee— E-mails and social media post for regional meeting and webinars. Investigating merchandise ideas, updating the event calendar with other committee meetings. Also updating news blog.

3.4 Action Items

3.4.1 Create a Professional Development Committee – Josh Carlson will chair the committee.

A motion to approve the agenda was made by Josh Carlson and seconded by Adam Aull and is approved. Michael Minn Abstained.

3.5 Other Business

3.5.1 NG911 & ILGISA

911 aerial project data has come in, notice has been sent out to all of Cindy's 911 contact for data review.

3.5.2 Illinois State Plane Coordinate System Committee

Nothing to report

3.5.3 Statewide Updates

19 counties coming in June with lidar covering, Surdex is flying another section for 22 counties available in the fall for total of 41 counties having lidar. Data will be available in clearinghouse. USDOT accepted 100/102 counties loaded to national address database. IDOT is looking to do a statewide parcel database, meeting with counties, 40 counties have publicly available data to start with.

3.5.4 IPEMA Partnership Update

Nothing to report

4.0 ADJOURNMENT

A motion to adjourn the meeting was made by Keith Darby and seconded by Burt McAlpine. With no further business, President Kamin adjourned the meeting at 10:49 AM CDT

Executive Director Report

ILGISA Executive Director Report 3.12.25

Education Committee Report

The Education Committee is reviewing the current student award criteria and material. A folder was created in Google Docs for sharing information among committee members. Members are currently adding comments to our working files. Our next meeting will be on March 13th and hopefully begin writing the revisions.

**ILGISA Professional Development Committee Minutes
2/27/2025**

- Discussed webinars & workshops
 - Committee members will be sharing webinar call for content
 - Specific topics / presenters will be reached out to directly
- Virtual panel discussions and Q&A?
 - All in attendance seemed to like the idea
 - Collecting a list of individuals to invite
- Future meetings monthly, 4th Thurs @ 14:00

ILGISA Program Committee Minutes

2/18/2025

I. Annual Conference Update

- The Embassy Suites Contract has been signed for 2026. Did give us additional complementary items like easels, power, and a hotel suite.
- Mike and Keith visited the Hyatt Regency in Schaumburg, the Doubletree in Lisle, and the Sheraton in Lisle. Will be deciding soon after looking at food and beverage costs, previous attendance, and overall aesthetics of each venue.

II. Springfield Regional Meeting Update

- Additional registrations are still coming in. Current total is near 60.
- Will need volunteers for moderators and assist at the registration desk.

III. Chicago Regional Meeting Update

- Still being planned for June 27th at the CMAP Headquarters in Chicago.

IV. Summer Downstate Regional Meeting Update

- Continuing to look for a venue and date in Southern Illinois.

V. ILGISA Updates

- Professional development committee has been approved by the Board.
 - Ask all members to pay their annual dues if they haven't.

VI. Next meeting: March 18th

VII. Meeting adjourned at 10:30 AM.

**Outreach committee Minutes
02/20/25**

Discussed ILGISA Updates

March 7th - Springfield Regional Meeting “GIS for Emergencies” | IDOT Hosting

June 27th – Chicago Regional Meeting | CMAP Hosting

Webinar Call For Content on website

Discussed Merchandise/Swag Options

Spinner Pens, Screen cleaner, Mouse pad, etc.

Mike K. working on mock-ups, looking to vote next meeting - \$250 Budget

Discussed Content ideas

Active Email Campaigns: Webinars, Regional Meetings

LinkedIn Posts: Webinars, Regional Meetings, Job Board Postings summary each month

Content Ideas from committee members: Renewal Reminders (already done by Megan G.), Board Member Spotlight (now have a Survey 123 ready to go for board members to facilitate a spotlight post), Joining a committee email

Next Meeting: March 20th