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ILLINOIS GIS ASSOCIATION
BOARD OF DIRECTORS MEETING AGENDA

DATE: June 11, 2025
TIME: 10:00 AM – 11:00 AM
LOCATION: Conference Call

ITEM	DESCRIPTION	PERSON(S)	ATTACHMENT
1.0	**CALL TO ORDER**		
1.1	Welcome	Mike Kamin, President	
1.2	Roll Call and Establishment of a Quorum *Note: The quorum requirement is a majority of the voting members of the Executive Board shall constitute a quorum for transacting association business.*		A
1.3	Review and approve agenda - **ACTION**	Mike Kamin, President	
1.3.1	Approve additions or modifications to agenda		
2.0	**APPROVAL OF CONSENT AGENDA - ACTION**	Mike Kamin, President	
2.1.1	Approve Board of Director Meeting Minutes – May 14, 2025	Mike Kamin, President	B
3.0	**REPORTS**		
3.1	**President's Report**	Mike Kamin, President	
3.2	**Executive Director Report**	Megan Galeher, Executive Director	C
3.3	**Committee Updates**		
3.3.1	Education Committee Update	Adam Aull, Chair	
3.3.2	Finance Committee Update	Crystalyn DelaCruz, Chair	D
3.3.3	Governance Committee Update	Rich Schultz, Chair	E
3.3.4	Professional Development Update	Josh Carlson, Chair	
3.3.5	Program Committee Update	Keith Darby, Chair	F
3.3.6	Outreach Committee Update	Lauren Lee, Chair	G
3.4	**ACTION ITEMS**		
3.4.1	Create an ILGISA Forum		H
3.4.2	Approve purchase of 200 Jumbo Magnetic Clips		I
3.4.3	Adopt Strategic Plan		J
3.4.4	Approve Offer of $1000 for Keynote Speaker		K
3.5	**OTHER BUSINESS**		
3.5.1	NG911 & ILGISA	Mark Yacucci, ISGS	
3.5.2	Illinois State Plane Coordinate System Committee	Mark Yacucci, ISGS	
3.5.3	Statewide Updates	Mark Yacucci, ISGS	
3.5.4	IPEMA Partnership Update	Mark Yacucci, ISGS	
4.0	**ADJOURNMENT**	Mike Kamin, President	

ATTACHMENT A

ILLINOIS GIS ASSOCIATION
BOARD OF DIRECTORS MEETING
June 11, 2025

ILGISA Board of Directors Roll Call

First Name	Last Name	Government/Firm Name	Board Position	Voting position	RSVP	In attendance
Mike	Kamin	City of Batavia	President	Y	Y	Y
Rich	Schultz	Adjunct Faculty of GIS	Past President	Y	N	N
Keith	Darby	City of Wheaton	President Elect	Y	Y	Y
Crystalyn	DelaCruz	Village of Schaumburg	Treasurer	Y	N	Y
Steven	Spradling	City of St. Charles	Secretary	Y	Y	Y
Adam	Aull	City of Danville	Director	Y	Y	Y
Josh	Carlson	Kendall County	Director	Y	Y	Y
Lauren	Lee	Whiteside County	Director	Y	Y	Y
Burt	McAlpine	JULIE	Director	Y	Y	Y
Michael	Minn	University of Illinois – Champaign	Director	Y	Y	Y
Megan	Galeher	ILGISA	Executive Director	N	N	N
Rick	Church	ILGISA	Managing Director	N	N	N
Mark	Yacucci	Illinois State Geological Survey	Ex-Officio	N	Y	N
			Total voting	10		
			Total attendees	10		

ATTACHMENT B

MINUTES – ILLINOIS GIS ASSOCIATION
BOARD OF DIRECTORS MEETING
Wednesday, May 14, 2025

1.0 CALL TO ORDER

The meeting was called to order at 10:11 AM CDT. Those in attendance were: Mike Kamin, Burt McAlpine, Rich Schultz, Keith Darby, Lauren Lee, Michael Minn, Adam Aull, Steven Spradling and Mark Yacucci.

A motion to approve the agenda was made by Rich Schultz and seconded by Michael Minn and is unanimously approved.

2.0 APPROVAL OF CONSENT AGENDA

A motion was made by Rich Schultz to approve the November minutes. The motion was seconded by Lauren Lee and is unanimously approved.

3.0 REPORTS

3.1 President's Report

President Kamin--- Please notify Mike once you know if you will be out of town for a board meeting. Mike Cell: 312-545-4308. We are still waiting to hear back from IPLSA, still working with APA for a partnership for summer regional meeting. The Strategic plan will be coming out this week for review before the June meeting to vote for approval. Call for content starting soon for Annual meeting.

3.2 Executive Director Report

Attachment C—Mike Kamin— At 562 members. Up to 12 sponsors, waiting on ESRI sponsorship.

3.3 Committee Updates

3.3.1 Education Committee

Chair—Adam Aull— Working with Western IL for first university pop-up, looking at August after students return. Figuring out the format for these still and will be aiming for a 6:00-9:00pm event.

3.3.2 Finance Committee

Chair—Crystalyn DelaCruz— No Updates

3.3.3 Governance Committee

Chair—Rich Schultz— Talked about potential ILGISA award for educators, and formal definition for retirees in ILGISA based on other organizations. Meeting next Friday to discuss findings on retiree rates. Looking to compare other organization's retiree rates to their standard member rates as well.

3.3.4 Professional Development Committee

Chair—Josh Carlson— Mike Kamin- Looking to do Virtual Panel discussion originally planned for May. Continuing to drum up interest in webinars, working to get webinars filled for the year, but we have the next couple months lined up.

3.3.5 Program Committee

Chair—Keith Darby— Annual conference Call for Content made one change to sponsor promotion wording. Look at including a line about encouraging them to present with one of their clients. Bonnie McClain looks like a good fit as a keynote. Next meeting a conference theme will be chosen. Working on the Social event for the Annual Conference at or near hotel. A trivia night, casino night, Morton Arboretum, or escape room are some options. 25 registered for Chicago Regional Meeting so far. 3rd regional meeting in progress. Next meeting Tuesday May 20th at 10am. We will not be extending any free attendance fees due to federal budget cuts.

3.3.6 Outreach Committee

Chair—Lauren Lee— Discussion on merchandise ideas, have a spinner pen mock-up for future meetings, looking at other items to brand. Board spotlight posts happening as well as a link to our LinkedIn group. Looking to create an e-mail about PD Committee to grow it as well. Old Facebook group hidden. Next meeting is May 22nd at 3:00 PM.

3.4 Action Items

3.4.1 Create and ILGISA Forum

Will be discussed in June meeting.

3.4.1 Create an ILGISA Forum

3.5 Other Business

3.5.1 NG911 & ILGISA

Nothing to report

3.5.2 Illinois State Plane Coordinate System Committee

Required a chair for new committee, Dan Mlacnik has been chosen to chair the committee.

3.5.3 Statewide Updates

Nothing to report

3.5.4 IPEMA Partnership Update

Nothing to report

4.0 ADJOURNMENT

A motion to adjourn the meeting was made by Keith Darby and seconded by Burt McAlpine. With no further business, President Kamin adjourned the meeting at 10:52 AM CDT

ATTACHMENT C

ILGISA Executive Director Report

ILGISA Executive Director Report 6.11.25

- **Dues Invoicing – 2025 Dues were invoiced in November. Attached is the membership tracking report. As of the end of May, we are at 510 members. Last year at this time, we had 468 members, so we are ahead of pace.**
- **Annual Sponsors – So far, we have had 12 companies renew their sponsorships for 2025. Last year at this time, we had 9 sponsors, so we are ahead of pace.**
- **2025 Annual Conference – The Sheraton Lisle Naperville has been contracted for the 2025 Annual Conference. The dates will be October 19-21, 2025**
    - **Call for Content -The Call for Content email is being sent regularly. The deadline for submissions is August 15th. So far, we have received 6 abstracts (see attached for detail).**
    - **A/V – I have reached out to Bureau County to see if they will donate their projectors and laptops again this year. I haven't heard back yet.**
    - **Website – Over the next couple of weeks, I will be working on updating all the Conference webpages & getting the registration form ready.**
    - **Program Committee Meetings – I will begin attending Program Committee Meetings monthly as the Conference approaches.**
    - **Esri – The HOLL has been booked through Esri. Esri has also committed to a Gold Sponsorship this year.**
- **2026 Annual Conference – We are contracted with the Embassy Suites in East Peoria for the 2026 Annual Conference. Save the date – October 18-20, 2026.**

ATTACHMENT D

Finance Committee

See attached Documents

PL 03-2024

BalSheet 03-2025

ATTACHMENT E

ILGISA Governance Committee Meeting Notes

ILGISA Governance Committee Meeting Notes
Friday, May 16 at 2:00 PM.
Invited: DelaCruz, Darby, Ingente, Creighton, Sperry, Rohrbach, Thomas, Schultz (chair)
Present: Darby, Ingente, Creighton, Rohrbach, Thomas, Schultz
Meeting called to order at 2:03 PM.

I Discussion Topics:
II Details of an ILGISA award for Outstanding Educator?
III What is the formal definition of "retiree" for ILGISA?

A lengthy discussion ensued and pros and cons for each topic were discussed. A formal decision was not made but all present members agreed to several aspects. Schultz volunteered to write the first draft of the proposed Excellence in GIS Education Award and proposed ILGISA retiree definition.

Proposed ILGISA Retiree Membership Definition

To qualify as an ILGISA retired member, a formal application must be submitted verifying that there has been ILGISA membership for a minimum of ten (10) years. The applicant must be *fully* retired, including no part-time work, and be at least sixty (60) years of age. An ILGISA retiree who meets these qualifications may not serve on the ILGISA Board of Directors but can serve on ILGISA committees. Pending approval by the ILGISA Board of Directors, the retiree would be eligible to pay membership annual dues of $10.

Proposed ILGISA Excellence in GIS Education Award

This is a new award solely for individuals to recognize excellence in GIS education for those who have made outstanding contributions to the GIS community.

The award would require a formal nomination from an ILGISA member. No self-nominations are accepted.

Requirements:
- **Must be an ILGISA member (full member or retiree) for a minimum of five years.**
- **Commitment and dedication to the GIS and geospatial technologies community**
- **Leadership in innovative teaching techniques which positively impact the advance of GIS education**
- **Commitment and dedication to education and professional development within ILGISA as an organization**

Nomination sections:
- **Describe your relationship with the nominee.**
- **What makes this nominee deserving of this award in the spirit of ILGISA's mission as an organization?**
- **Describe their contributions to GIS education both in Illinois and beyond and how those have positively impacted the geospatial community at large?**

Schultz will post the proposed definition of an ILGISA retiree as above based on committee discussions. Schultz will also post the proposed details of the ILGISA Excellence in Education Award as above per the committee discussion. Committee members will then vet and the plan is to meet after all committee members have had a chance to add comments to the two proposed items.

Meeting adjourned at 3:00 PM.

The next Governance Committee meeting will be held following the Governance Committee member's opportunity to see documents regarding retiree definition and proposed ILGISA Award for Excellence in Education.

ATTACHMENT F

ILGISA Program Committee Minutes
5/20/2025

I. Annual Conference Update

- **Keith will be sending out a Survey123 link to select the theme for the annual conference.**
- **The committee recommended having a trivia event as the social activity.**
- **Keith & Mike will work with Bonnie McClain to be the keynote speaker.**
- **Megan has sent out the call for content email. Additional communications for the conference will be coming soon.**

II. Chicago Regional Meeting Update

- **Mike is finalizing the agenda. Hoping to post it to the ILGISA website by the end of the week.**
- **Some of the committee members will volunteer as moderators.**
- **Discussed possible locations for the social event.**

III. Summer Downstate Regional Meeting Update

- **Still working on planning this event.**

IV. ILGISA Updates

- **No new updates.**

V. Next meeting: June 17th

VI. Meeting adjourned at 10:50 A.M.

ATTACHMENT G

Outreach committee
05/22/25

June 27th – Chicago Regional Meeting | CMAP

(1) **$50 for members / $60 non-members / $20 Students – due to lunch on your own**

Save the date: October 20-21ST – Annual Conference | Sheraton Lisle Naperville Hotel
Merch discussion
Discussed Best Sellers of Quality Logo Products for Student Events & Regional meetings
We Chose Jumbo Magnetic Clip: https://www.qualitylogoproducts.com/desktop-items/jumbo-magneticclip.htm
Forward Jumbo Magnetic Clip purchase to the board – Action item.
Content ideas
Ideas from previous meetings:

- ii) **Interested in presenting a Webinar Email/post – Sent 5/7/25**
- iii) **Board Spotlight Posts: Started 5/8/25, continued 5/20/25**
- iv) **Reminder to Join LinkedIN ILGISA – Sent 5/8/25 with email announcing Board Spotlight Posts**
- v) ***Still working:* Joining a committee: Information about the new Professional Development committee and asking members to join**

Any other ideas/discussion?
Adjournment
Next Meeting: June 19th

ATTACHMENT H

Action Item: Create an ILGISA Forum

Description

In order to foster a greater sense of community among the membership, facilitate communication and the sharing of ideas, and to ultimately give our members increased value for their membership, ILGISA should operate an online forum.

To accomplish this, I propose ILGISA create DigitalOcean account and deploy an instance of Discourse and evaluate its use through the end of 2025.

Discourse (not to be confused with "gamer Slack" Discord) is a widely-used, well-developed, and industry recognized forum platform.

Cloud Provider: DigitalOcean

In previous discussion, it was suggested that we go with something that has room to grow.

Though Amazon Web Services was mentioned as a cloud provider previously, Digital Ocean is easier to use, better tailored to small organizations, and has a more predictable pricing model. And at our level of use, it would work out to be cheaper than an equivalent deployment on AWS.

Budget: ~$100

Discourse: $0

DigitalOcean: $13.038/month, **$97.79** total for the rest of 2025 (assuming this kicks off mid-May sometime)

Discourse is Free and Open Source Software, and requires **no licensing or support fees** to operate our own instance, no matter how many users we have.

Timeline

Following approval by the board, a DigitalOcean account would be created, and Discourse deployed within the same month. Copies of all administrative credentials for both DigitalOcean as well as Discourse itself will be made available to other committees and CM Services as the board / Outreach Committee deems appropriate.

Once the instance is successfully deployed, the forum will need to be configured before members will be able to use it. Configuration and ongoing management of the forum would fall to the Outreach Committee. The goal will be to complete configuration by or before June.

Once open to the membership, the remainder of 2025 will be an evaluation period. At the end of the year, we will evaluate how useful the forum has been to the organization, and whether it is something we wish to continue putting resources towards.

ATTACHMENT I

Action Item: Approve Purchase of 200 Jumbo Magnetic Clips

Description

- Approve purchase of 200 Jumbo Magnetic Clips from Quality Logo Products for up to budget amount
  - $212.00 plus tax and shipping/handling
  - Budgeted for $250
- To be used to promote ILGISA at University Nights and Regional Meetings
- https://www.qualitylogoproducts.com/desktop-items/jumbo-magneticclip.htm

ATTACHMENT J

Action Item: Approve Strategic Plan

Requestor: Michael Kamin, President

Description: Formal approval of the 2025-2027 Strategic Plan for ILGISA.

Budget Amount: $0

ATTACHMENT K

Action Item: Approve Offer of $1000 for Keynote Speaker

Requestor: Michael Kamin, President

Description: ILGISA has always striven to offer best in state programming for GIS users via webinars, conferences and regional meetings. In the 2025 budget we approved funds to be used towards the potential acquisition of services of a keynote speaker. We have identified Bonny McClain as a great candidate for this honor, and I am requesting that an offer of $1000 plus lodging (which ILGISA receives as a benefit of our room block for free) for her services.

Budget Amount: $1000