

**ILLINOIS GIS ASSOCIATION
BOARD OF DIRECTORS MEETING AGENDA**

DATE: July 9, 2025
TIME: 10:00 AM – 11:00 AM
LOCATION: Conference Call

Please use the dial in information below:

Dial In: 650 419 1505
Meeting ID: 309 242 768
Join the meeting with the following link:
<https://v.ringcentral.com/join/309242768>

ITEM	DESCRIPTION	PERSON(S)	ATTACHMENT
1.0	CALL TO ORDER		
1.1	Welcome	Mike Kamin, President	
1.2	Roll Call and Establishment of a Quorum <i>Note: The quorum requirement is a majority of the voting members of the Executive Board shall constitute a quorum for transacting association business.</i>		A
1.3	Review and approve agenda - ACTION		
1.3.1	Approve additions or modifications to agenda	Mike Kamin, President	
2.0	APPROVAL OF CONSENT AGENDA - ACTION	Mike Kamin, President	
2.1.1	Approve Board of Director Meeting Minutes – June 11, 2025	Mike Kamin, President	B
3.0	REPORTS		
3.1	President's Report	Mike Kamin, President	
3.2	Executive Director Report	Megan Galeher, Executive Director	C
3.3	Committee Updates		
3.3.1	Education Committee Update	Adam Aull, Chair	
3.3.2	Finance Committee Update	Crystalyn Delacruz, Chair	
3.3.3	Governance Committee Update	Rich Schultz, Chair	
3.3.4	Professional Development Update	Josh Carlson, Chair	D
3.3.5	Program Committee Update	Keith Darby, Chair	E
3.3.6	Outreach Committee Update	Lauren Lee, Chair	F
3.3.7	New ILGISA Forum Update	Josh Carlson, Chair	G
3.4	ACTION ITEMS		
3.5	OTHER BUSINESS		
3.5.1	NG911 & ILGISA	Mark Yacucci, ISGS	
3.5.2	Illinois State Plane Coordinate System Committee	Mark Yacucci, ISGS	
3.5.3	Statewide Updates	Mark Yacucci, ISGS	
3.5.4	IPEMA Partnership Update	Mark Yacucci, ISGS	
4.0	ADJOURNMENT	Mike Kamin, President	

**ILLINOIS GIS ASSOCIATION
BOARD OF DIRECTORS MEETING
July 9, 2025**

ILGISA Board of Directors Roll Call

First Name	Last Name	Government/Firm Name	Board Position	Voting position	RSVP	In attendance
Mike	Kamin	City of Batavia	President	Y	Y	Y
Rich	Schultz	Adjunct Faculty of GIS	Past President	Y	Y	Y
Keith	Darby	City of Wheaton	President Elect	Y	Y	Y
Crystalyn	DelaCruz	Village of Schaumburg	Treasurer	Y	N	Y
Steven	Spradling	City of St. Charles	Secretary	Y	Y	Y
Adam	Aull	City of Danville	Director	Y	Y	Y
Josh	Carlson	Kendall County	Director	Y	Y	Y
Lauren	Lee	Whiteside County	Director	Y	Y	Y
Burt	McAlpine	JULIE	Director	Y	Maybe	Y
Michael	Minn	University of Illinois – Champaign	Director	Y	Y	Y
Megan	Galeher	ILGISA	Executive Director	N	N	N
Rick	Church	ILGISA	Managing Director	N	N	N
Mark	Yacucci	Illinois State Geological Survey	Ex-Officio	N	Y	N
Total voting				10		
Total attendees				10		

**MINUTES – ILLINOIS GIS ASSOCIATION
BOARD OF DIRECTORS MEETING**
Wednesday, June 11, 2025

1.0 CALL TO ORDER

The meeting was called to order at 10:02 AM CDT. Those in attendance were: Mike Kamin, Josh Carlson, Crystalyn DelaCruz, Burt McAlpine, Keith Darby, Lauren Lee, Adam Aull, and Steven Spradling.

A motion to approve the agenda was made by Josh Carlson and seconded by Burt McAlpine and is unanimously approved.

2.0 APPROVAL OF CONSENT AGENDA

A motion was made by Crystalyn DelaCruz to approve the May minutes. The motion was seconded by Lauren Lee and is unanimously approved.

3.0 REPORTS

3.1 President's Report

President Kamin--- State level GIST Transportation 4-day conference is in IL next year 3/16 – 3/19 2026, figuring out what level of cooperation we will offer as ILGISA. Regional meeting coming up this month. ESRI UC meetup planning in progress.

3.2 Executive Director Report

Attachment C—Mike Kamin— Membership numbers 510 members, up almost 50 from this time last year. 12 compared to 9 sponsors from June last year. The annual conference call for content has gone out. Bureau county hopefully providing AV again. Megan will attend program meetings moving forward. 2026 Embassy Suites East Peoria.

3.3 Committee Updates

3.3.1 Education Committee

Chair—Adam Aull— Mike Kamin – Started brainstorming the education pop-ups, came up with a schedule of lightning talks by students for 1-hour, 1-hour professional lightning talks, 1 hour networking. Sponsors to provide refreshments, hoping to have the first one at WIU in August. Targeting the 6 academic institution members and then expanding from there.

3.3.2 Finance Committee

Chair—Crystalyn DelaCruz— Everything is in line so far. Expenses missing from Regional Events for Springfield regional meeting.

3.3.3 Governance Committee

Chair—Rich Schultz— Mike Kamin - Still looking into ILGISA educator award, and retiree membership.

3.3.4 Professional Development Committee

Chair—Josh Carlson— Last month, no meeting. May webinar presented by Josh, close to 100 attendees. June webinar is lined up. Committee members will be reaching out to others working on interesting topics, trying to build out a list of presenters that have interesting topics to present on. The conference drop-in room will be discussed this month. Virtual panel discussion is still on the to-do list. 90-minute Conference workshop topics will be planned over the next few months.

3.3.5 Program Committee

Chair—Keith Darby— Annual conference work continuing, Survey 123 to finalize conference theme, next week the theme will be decided from the top 3. Social activity Monday of Annual Conference will be trivia event. Bonnie McClain as speaker pending expenses. Megan has been sending out call for content. Poster and WebApp competition will be releasing more details soon. Regional meeting registration at 60 so far, hoping to get to 100. Looking for moderators and social event after regional meeting. June 17th next meeting.

CMAF will not charge us and want to allow 2 of their members to attend for free, which the board agrees with.

3.3.6 Outreach Committee

Chair—Lauren Lee— Upcoming action item based on selected jumbo clips. Board spotlight posts are continuing and being additionally posted on LinkedIn. Professional development committee information will be added to future posts. Next meeting 6/26.

3.4 Action Items

3.4.1 Create an ILGISA Forum

Several members say networking is the biggest benefit as an LGISA member, thus having a digital space between members is a great way to build your network. Discourse is an open-source forum software, no licensing or support fees. Space to share information and connect with others. Can create working group spaces and social group spaces. Digital ocean account will be created to run the forum, approx. \$100 to get through the year and then reevaluate decision to continue. Josh has set up 2 instances previously, could have the forum up and running within a day with theming and roles created as use builds. Continuity plans and documentation will be created as it is set up.

A motion to approve the creation of an ILGISA Forum was made by Burt McAlpine and seconded by Crystalyn DelaCruz.

Discussion: Free DNS of forum.ilgisa.org should be easy to set up. Wild Apricot, our website provider, does work with discourse.

The motion is unanimously approved.

3.4.2 Approve purchase of 200 Jumbo Magnetic Clips

ILGISA logo magnetic clips to give out at regional events, and university nights

A motion to approve the purchase of 200 Jumbo Magnetic Clips was made by Keith Darby and seconded by Burt McAlpine.

Discussion: Mike asking for the color ILGISA green.

The motion is unanimously approved.

3.4.3 Adopt Strategic Plan

Strategic plan with formatting modifications presented.

A motion to approve the Adoption of the strategic plan was made by Josh Carlson and seconded by Adam Aull.

Discussion: Change target reserve fund to \$50,000 and remove wording to match “6 months of operating expenses”

A motion to approve the Adoption of the amended strategic plan was made by Lauren Lee and seconded by Crystalyn DelaCruz.

The motion is unanimously approved.

3.4.4 Approve Offer of \$1000 for Keynote Speaker

\$1000 stipend offered to Bonnie McClain, she usually charges \$7,500, we budgeted \$1,000 plus the lodging we get comped with the hotel.

A motion to approve the offer of \$1000 for Keynote Speaker was made by Keith Darby and seconded by Burt McAlpine.

Discussion: Discussion: Bringing in a bigger name person will cost us, she isn't tied to a specific technology and she will talk about other technology we may be interested in.

The motion is unanimously approved.

3.5 Other Business

3.5.1 NG911 & ILGISA

Nothing to report

3.5.2 Illinois State Plane Coordinate System Committee

Nothing to report

3.5.3 Statewide Updates

Nothing to report

3.5.4 IPEMA Partnership Update

Nothing to report

4.0 ADJOURNMENT

A motion to adjourn the meeting was made by Burt and seconded by Adam. With no further business, President Kamin adjourned the meeting at 11:14 AM CDT

ILGISA Executive Director Report

- Dues Invoicing – 2025 Dues were invoiced in November. Attached is the membership tracking report. As of the end of June, we are at 521 members. Last year at this time, we had 476 members, so we are ahead of pace.
- Annual Sponsors – So far, we have had 13 companies renew their sponsorships for 2025. Last year at this time, we had 9 sponsors, so we are ahead of pace.
- 2025 Annual Conference – The Sheraton Lisle Naperville has been contracted for the 2025 Annual Conference. The dates will be October 19-21, 2025. The theme is “GIS for All: Bridging Data and Communities in Illinois.”
 - Registration Fees – Board needs to determine what the fees should be for 2025. As soon as the fees are agreed upon, we can open registration. (Keith & Mike to lead discussion on this)
 - Call for Content -The Call for Content email is being sent regularly. The deadline for submissions is August 15th. So far, we have received 12 abstracts (see attached for detail).
 - A/V – I have reached out to Bureau County to see if they will donate their projectors and laptops again this year. They have responded, and are checking on availability.
 - Website – The following Conference webpages are live: Call for Content, Sponsors & Exhibitors, Travel Information. I will add the Map/Poster Competition, Agenda & Registration pages as soon as they are available.
 - Esri – The HOLL has been booked through Esri. Esri has also committed to a Gold Sponsorship this year.
- 2026 Annual Conference – We are contracted with the Embassy Suites in East Peoria for the 2026 Annual Conference. Save the date – October 18-20, 2026.

**ILGISA Professional Development Committee
26 June 2025, 14:00**

- Items discussed:
 - Drop-in tech support @ annual conference
 - Training resource list
 - "How-to" topics
 - Finding webinar / workshop presenters

**ILGISA Program Committee Minutes
6/17/2025**

I. Annual Conference Update

- The committee selected GIS for All: Bridging Data and Communities in Illinois as the 2025 annual conference theme.
- The Board approved a \$1,000 honorarium for Bonnie McClain as the potential keynote speaker. Waiting to hear back if she will accept the proposal.
- The committee selected trivia night as the social activity.
- Lauren will be working on creating an online registration form for the Poster & Webapp competition.
- The committee discussed the format of the workshops and decided to keep them the same as last year.
- Megan showed a spreadsheet on various tasks that need to be completed. Also, she briefly discussed registration rates and possibly eliminating the cancellation insurance option.

II. Chicago Regional Meeting Update

- The agenda has been finalized. Approximately 70 people have registered. The final deadline to register is Tuesday, June 24th.
- Discussed several locations for the happy/social hour event.

III. Third Regional Meeting Update

- Still in progress

IV. ILGISA Updates

- All committees are still working on various projects
- The strategic plan was recently approved by the Board.

V. Announcements

- Due to the ESRI UC and scheduling conflicts, the next committee meeting will be Thursday, July 24th at 1:00.

VI. Meeting adjourned at 10:45.

Outreach committee Minutes
06/26/25

Merch discussion

Lauren noted the Merch for Regional Meetings and University Nights was Ordered & Arrived

Content ideas

In Progress: Joining a committee: Information about the new Professional Development committee, asking members to join

Recent ESRI blogs featuring Illinois NG911 Project, Board Spotlight Posts

ILGISA Forum discussion

Josh Carlson gave an update on the new ILGISA forum. Outreach members were invited to try the Beta version.

Strategic Plan Discussion

Discussed Strategic Plan items that have been assigned to Outreach committee. Lauren looking to bring more detailed membership information next meeting.

Adjournment

Next Meeting: July 24th 3 pm - a week late due to ESRI UC

ILGISA Forum discussion

Discussion on Forum launch and initial metrics.

Official signup e-mail 7/2/2025.

7/8/2025 26 members signed up.