

**ILLINOIS GIS ASSOCIATION
BOARD OF DIRECTORS MEETING AGENDA**

DATE: February 12, 2025
TIME: 10:00 AM – 11:00 AM
LOCATION: Conference Call

Please use the dial in information below:

Dial In: 650 419 1505
Meeting ID: 309 242 768
Join the meeting with the following link:
<https://v.ringcentral.com/join/309242768>

ITEM	DESCRIPTION	PERSON(S)	ATTACHMENT
1.0	CALL TO ORDER		
1.1	Welcome	Mike Kamin, President	
1.2	Roll Call and Establishment of a Quorum <i>Note: The quorum requirement is a majority of the voting members of the Executive Board shall constitute a quorum for transacting association business.</i>		A
1.3	Review and approve agenda - ACTION		
1.3.1	Approve additions or modifications to agenda	Mike Kamin, President	
2.0	APPROVAL OF CONSENT AGENDA - ACTION	Mike Kamin, President	
2.1.1	Approve Board of Director Meeting Minutes – January 8, 2025	Mike Kamin, President	B
3.0	REPORTS		
3.1	President's Report	Mike Kamin, President	
3.2	Executive Director Report	Megan Galeher, Executive Director	C
3.3	Committee Updates		
3.3.1	Education Committee Update	Josh Carlson, Chair	D
3.3.2	Finance Committee Update	Crystalyn Delacruz, Chair	E
3.3.3	Governance Committee Update	Rich Schultz, Chair	
3.3.4	Professional Development Update	Josh Carlson, Chair	
3.3.5	Program Committee Update	Keith Darby, Chair	F
3.3.6	Outreach Committee Update	Lauren Lee, Chair	
3.4	ACTION ITEMS		
3.4.1	Create a Professional Development Committee		G
3.5	OTHER BUSINESS		
3.5.1	NG911 & ILGISA	Mark Yacucci, ISGS	
3.5.2	Illinois State Plane Coordinate System Committee	Mark Yacucci, ISGS	
3.5.3	Statewide Updates	Mark Yacucci, ISGS	
3.5.4	IPEMA Partnership Update	Mark Yacucci, ISGS	
4.0	ADJOURNMENT	Mike Kamin, President	

First Name	Last Name	Government/Firm Name	Board Position	Voting position	RSVP	In attendance
Mike	Kamin	City of Batavia	President	Y	Y	Y
Rich	Schultz	Adjunct Faculty of GIS	Past President	Y	Y	Y
Keith	Darby	City of Wheaton	President Elect	Y	Y	Y
Crystalyn	DelaCruz	Village of Schaumburg	Treasurer	Y	N	Y
Steven	Spradling	City of St. Charles	Secretary	Y	Y	Y
Adam	Aull	City of Danville	Director	Y	Y	Y
Josh	Carlson	Kendall County	Director	Y	Y	Y
Lauren	Lee	Whiteside County	Director	Y	Y	Y
Burt	McAlpine	JULIE	Director	Y	Y	Y
Michael	Minn	University of Illinois – Champaign	Director	Y	Y	Y
Megan	Galeher	ILGISA	Executive Director	N	Y	N
Rick	Church	ILGISA	Managing Director	N	N	N
Mark	Yacucci	Illinois State Geological Survey	Ex-Officio	N	Y	N
Total voting				10		
Total attendees				10		

**MINUTES – ILLINOIS GIS ASSOCIATION
BOARD OF DIRECTORS MEETING**

Wednesday, January 8, 2024

1.0 CALL TO ORDER

The meeting was called to order at 10:03 AM CDT. Those in attendance were: Mike Kamin, Rich Schultz, Crystalyn Delacruz, Keith Darby, Lauren Lee, Michael Minn, Burt McAlpine, Adam Aull, Steven Spradling, and Josh Carlson.

A motion to approve the agenda was made by Rich Schultz and seconded by Josh Carlson and is unanimously approved.

2.0 APPROVAL OF CONSENT AGENDA

A motion was made by Keith Darby to approve the November minutes. The motion was seconded by Rich Schultz and is unanimously approved.

3.0 REPORTS

3.1 President's Report

President Kamin--- Retreat update, 2/3rds of the board will be there overnight into Sunday, Holiday Inn Joliet at the government rate. Mike is working on agenda, 9:00-10:00 housekeeping, Roberts rules, Current Road map for the year, 10:00-3:00 with lunch break will be strategic plan work with Megan, 3:00-5:00 specific committee focused plans, and to-do list for the year. 5:00 Board dinner, Sunday working breakfast and additional discussion, planning to be done by noon.

Mike thanked everyone for the work done on committees so far.

ILAPA potential partnership, they would be interested in us getting involved in their organization, CMAP June 6 or 27th for Chicago Regional Meeting, at Old Post Office, includes tour. Offer their members our member rates and have ILGISA present at their state conference. The proposed room seats 125 people or the option to rent a larger room. Keynote ideas for the upcoming conference, Saloman Nimako from Apple Maps, SAG winner, Plenary speaker at UC, and Bonnie McLain open-source evangelist, who has written books on python and presented worldwide on open-source data.

3.2 Executive Director Report

Attachment C—Mike Kamin—New invoices with increase starting to be paid, 9 companies have renewed their annual sponsorship, Mike is reaching out to more to sponsor Chicago Event. Annual Conference RFPs have been distributed, Megan will inform Program Committee on progress. Member survey distributed to help with strategic planning.

3.3 Committee Updates

3.3.1 Education Committee

Chair—Josh Carlson—Main topic was webinars, hoping to get webinar lined up this month, looking to have option for a lightning talk webinar where presenters will not have to fill up entire hour. Looking to permanently list call for content survey for future webinars. Workshops would be geared towards members only, looking to see what topics would be requested, and will be developing further as more input is gathered. Working on general template for different education level slide decks for educators to use and tweak to their own uses Rich has slides already prepared to share with Brad Brewer.

Mike added: Job shadow and mentoring initiative being further developed, presentation to the board coming up on the initiative. Also, WIU wants to host the first university night pop-up potentially in April.

3.3.2 Finance Committee

Chair—Crystalyn Delacruz— No Updates

3.3.3 Governance Committee

Chair—Rich Schultz—Next meeting will likely be in February after strategic planning meeting.

3.3.4 Professional Development Committee

Chair—Josh Carlson—No Updates

3.3.5 Program Committee

Chair—Keith Darby— Megan has started contacting venues. Springfield Regional Meeting, registration link has gone out, Fri March 7th at IDOT headquarters. 15 members already registered. Doing final confirmations for speakers, and planning for EOC tour at end of the day. \$75 for members, \$85 for non-members.

Chicago Regional Meeting June 27th, Land Use and Regional Planning theme. Late Aug/Early Sept for 3rd Regional Meeting, looking at Carbondale/Edwardsville Location.

3.3.6 Outreach Committee

Chair—Lauren Lee— December meeting, talked about regional meeting, further discussion will happen Thursday Jan 16th, looking for ILGISA swag ideas.

3.4 Action Items

No Action Items.

3.5 Other Business

3.5.1 NG911 & ILGISA

Nothing to report

3.5.2 Illinois State Plane Coordinate System Committee

Nothing to report

3.5.3 Statewide Updates

Nothing to report

3.5.4 IPEMA Partnership Update

Nothing to report

4.0 ADJOURNMENT

A motion to adjourn the meeting was made by Rich Schultz and seconded by Burt McAlpine. With no further business, President Kamin adjourned the meeting at 10:36 AM CDT

Executive Director Report

ILGISA Executive Director Report 2.12.25

Education/Professional Development Committee Report

- January Webinar
 - 20 in attendance
 - Well received, interesting topic
- Webinar Feedback
 - Created a basic form for collecting feedback on sessions
 - Can use per-session QR codes for filtering feedback
 - Corresponding dashboard to easily track feedback received
- Call for Content
 - We have a form!
 - <https://www.ilgisa.org/webinarcallforcontent>
- Future webinars
 - Continuing work on filling the calendar
 - One nailed down for April

ILGISA Finance Committee

1/21/2025
12:52 PM

**Illinois Geographic Information Systems Association
Statement of Revenues and Expenses
For the Twelve Months Ending Tuesday, December 31, 2024**

	<i>Current Month Actuals</i>	<i>YTD Actuals</i>	<i>YTD Budget</i>	<i>Approved Annual Budget</i>
Revenue				
Dues Income-Regular	\$8,445.00	\$30,845.00	\$28,000.00	\$28,000.00
Dues Income-Student	90.00	510.00	220.00	220.00
Annual Sponsor Income	0.00	32,010.00	35,644.50	35,644.50
Fall Conference Income	2,900.00	64,655.00	66,820.50	66,820.50
Webinar Income	0.00	(35.00)	0.00	0.00
Silent Auction/Sales	20.00	870.00	550.00	550.00
Regional Meetings Income	0.00	6,515.00	4,450.00	4,450.00
Job Center Income	0.00	539.00	815.50	815.50
Interest Income	21.42	191.98	100.00	100.00
Revenue	11,476.42	136,100.98	136,600.50	136,600.50
Operations				
Management Fee	4,270.83	51,249.96	51,250.00	51,250.00
Printing/Postage	33.78	478.42	500.00	500.00
Dues & Registration	0.00	222.62	208.05	208.05
Telephone/Fax	122.09	1,397.39	2,000.00	2,000.00
Insurance	389.96	1,527.25	1,400.00	1,400.00
Audit & Tax Preparation	0.00	1,500.00	1,340.00	1,340.00
Supplies	3.07	60.13	200.00	200.00
Scholarships	0.00	1,000.00	1,000.00	1,000.00
Committees	0.00	332.00	0.00	0.00
Regional Events Expenses	0.00	3,037.11	3,500.00	3,500.00
Misc. Expenses	546.50	7,437.26	4,500.00	4,500.00
Webinar Expenses	(54.98)	0.00	0.00	0.00
Website	0.00	5,890.62	5,400.03	5,400.03
Operations	5,311.25	74,132.76	71,298.08	71,298.08

1/21/2025
12:52 PM

Illinois Geographic Information Systems Association
Statement of Revenues and Expenses
For the Twelve Months Ending Tuesday, December 31, 2024

	<i>Current Month Actuals</i>	<i>YTD Actuals</i>	<i>YTD Budget</i>	<i>Approved Annual Budget</i>
Meetings				
Fall Conference	0.00	44,182.85	50,000.00	50,000.00
<i>Meetings</i>	<i>0.00</i>	<i>44,182.85</i>	<i>50,000.00</i>	<i>50,000.00</i>
SUBTOTAL EXPENSE	5,311.25	118,315.61	121,298.08	121,298.08
SUBTOTAL REVENUE	11,476.42	136,100.98	136,600.50	136,600.50
NET INCOME (DEFICIT)	6,165.17	17,785.37	15,302.42	15,302.42

Illinois Geographic Information Systems Association
Balance Sheet
12/31/2024

	<i>As of 1/1/2024</i>	<i>As of 12/31/2024</i>	<i>Change</i>	<i>As of Previous Year</i>
Current Assets				
Checking Account-Glen Ellyn Bank & Trust	\$41,820.06	\$35,150.44	(\$6,669.62)	\$41,820.06
Money Market-Glen Ellyn Bank & Trust	5,767.90	45,943.11	40,175.21	5,767.90
Money Market-Glen Ellyn Bank & Trust(Schol)	598.37	465.14	(133.23)	598.37
Accounts Receivable	1,570.00	5,435.00	3,865.00	1,570.00
Prepaid Expenses	7,087.78	7,406.35	318.57	7,087.78
Total Current Assets	56,844.11	94,400.04	37,555.93	56,844.11
Fixed Assets				
Website Development	11,190.00	11,190.00	0.00	11,190.00
Accum Amortization-Website Development	(11,190.00)	(11,190.00)	0.00	(11,190.00)
TOTAL ASSETS	56,844.11	94,400.04	37,555.93	56,844.11
Current Liabilities				
Accounts Payable	169.40	114.96	(54.44)	169.40
Prepaid Dues Income	14,015.00	15,820.00	1,805.00	14,015.00
Prepaid Income - meetings	0.00	18,020.00	18,020.00	0.00
Total Current Liabilities	14,184.40	33,954.96	19,770.56	14,184.40
Total Liabilities	14,184.40	33,954.96	19,770.56	14,184.40
Association Equity				
Undesignated Net Assets	42,659.71	42,659.71		
Change in Undesignated Net Assets		17,785.37		
Total Association Equity	42,659.71	60,445.08		
TOTAL LIABILITIES & EQUITY	56,844.11	94,400.04		

**ILGISA Program Committee Minutes
1/21/2025**

1. The committee reviewed the proposed venues for the annual conference in 2025 and 2026. For 2025, they recommend looking at additional locations if the proposals are not feasible. The committee didn't have any significant issues with the 2026 proposal for the Embassy Suites.
2. There are 30 registered participants for the Springfield regional meeting. Will send out additional notifications to increase the registration count. Some presenters include ESRI, Nearmap, WIU, State Police, and IDOT. A tour of the EOC will be scheduled in the afternoon as long as there are no active events occurring.
3. Mike & Keith are working to finalize the Chicago regional meeting. The theme of the meeting is regional/land use planning. It is tentatively scheduled for Friday June 27th at CMAP headquarters. Hoping to get a tour of the old post office building. For lunch, everyone will be on their own since there is a food hall nearby.
4. The third regional meeting for Southern Illinois is in the works. Hoping to have a date in September.
5. The next meeting is currently scheduled for 2/18/2025.

Action Item: Create a Professional Development Committee

Description: Currently our education committee focuses on both academic and professional development with the yearly agenda shifting with the guidance of the board and who chairs it. This would establish a new committee that focuses entirely on developing professional development. Responsibilities to include workshop planning, webinars, and technical programming with a focus on our professional member needs. The Education committee will be responsible for facilitating academic connections, the annual awarding of our Student Scholarships, and development of student centric programming and events.

Budget Amount: \$0